



Donation Request Form

Instructions: Please complete "all" sections of the request form. If the request is approved, please submit a copy of the approval form along with an itemized receipt to the East Iberville-Industrial Neighbor Companies Treasurer within 30 days for reimbursement. **If receipt is not received within 30 days, the request will be denied.**

Date: _____

Organization: _____

Address: _____

City, State, Zip: _____

Phone: _____

Contact Name & Email: _____

Request: (attach any additional documentation if needed) (Excluded items include: iPads, cell phones, laptops, TV's, printers and ink for printers)

Total Cost: _____ **(must match receipts)**

Have any grants or other funding been applied for? _____

If so, with whom? _____

If no, please explain. _____

East Iberville-Industrial Neighbor Companies Use only

INC Member Submitting Request: _____

Date Approved: _____

Date Denied: _____

Date Paid: _____

Check Number: _____

www.eastibervilleinc.com

**East Iberville Industry Neighbor Companies Treasurer
Lesli Sheets (lesli.sheets@mexichem.com)**